



Akaitcho Territory Government Aboriginal Skills and Employment Training Strategy

EXTENDED **Employment Opportunity**

Position: Employment and Training Officer (ET0)
Located: Yellowknife, NT (Dettah Band Office)
Hours: 9:00 am – 5:00 pm
Closing Date: **Extended to August 8, 2018**

Akaitcho Territory Government (ATG) is seeking an ambitious, motivated, self-starting individual for the position of Employment and Training Officer. Successful candidate will assist in the delivery of the ASETS program.

Candidate will provide services and support to Aboriginal and Inuit clients in career action planning. This individual will report to the Executive Director and work closely with the ASETS Coordinator.

Successful applicant must be able to work in a team environment; meet strict deadlines, possess strong organizational, verbal and written communication skills. Individual must exhibit professionalism, integrity and tact when dealing with multiple barrier clients.

The ideal candidate should have knowledge and experience in client case management, data entry and client need assessment. Several years of related experience and/or education in career development would be an asset. Formal education in the counselling field is recommended.

Send Resumes to:

Attn: Human Resources
Yellowknives Dene First Nation (on behalf of ATG)
P.O. Box 2514
Yellowknife, NT X1A 2P8

Fax: 867-873-5969
E-mail: HR@ykdene.com

We thank all who apply and advise that those short listed will be contacted. Criminal Records Check a requirement.