



Yellowknives Dene First Nation
Box 2514, Yellowknife, N.W.T. X1A 2P8
Dettah: Ph.: (867) 873-4307
Fax: (867) 873-5969

EMPLOYMENT OPPORTUNITY

Part Time Position

The Yellowknives Dene First Nation is committed to providing efficient programs and services for the people of Weledeh. We are looking for individuals who are self-motivated, team oriented with positive attitudes and who possess the education, knowledge and skills to fill the following position:

Research Coordinator

Under the authority of the YKDFN Government Chiefs and Council and under the direct supervision of the Program Manager, the Research Coordinator is directly responsible to assist the Program Manager and Assistant Program Manager in all aspects of the implementation and delivery of the Dechjta Nàowo Program, with a major focus on the Youth Leadership – Chekoa Ga Deh program.

The Research Coordinator is responsible for assisting in empowering community youth, ages 15-25, with opportunities to learn and practice basic leadership skills; and for organizing various research skills development activities that will give youth opportunities to prepare for post-secondary education or careers that involve research. Some proposal and report writing are required. This position requires an in-depth knowledge of YKDFN culture and traditions.

The ideal candidate for this position will have completed a Diploma or Certification in Human Services coupled with at least two (2) years relevant experience; or an equivalent combination of education and training with 4 years direct work-related experience.

A valid Class 5 driver's license and private vehicle is required. The ability to speak a Dene language and previous experience in working with First Nations organizations are all definite assets. This part-time position is located in Ndilo with four (4) days a week with a flexible schedule, to a maximum of 30 hours per week.

A Job Description for this position is available upon request.

To be considered, your application or resume must be submitted to the Human Resources office by closing date of **September 21, 2018**.

FAX, EMAIL OR DROP OFF YOUR RESUME TO:

**Human Resources Division
Yellowknives Dene First Nation
P.O. Box 2514
Yellowknife, NT; X1A 2P8
Fax: (867) 873-5969
Email: HR@ykdene.com**

We thank all who apply and advise that only those short listed will be contacted. Priority consideration may be given to the Yellowknives Dene First Nation members.