



YELLOWKNIVES DENE FIRST NATION

Dettah and Ndilo

P.O. Box 2514

Yellowknife, NT X1A 2P8

www.ykdene.com

Term Casual Employment Opportunity

Language and Culture Coordinator

This term casual position is located in Dettah, Monday to Friday 9:00 am to 5:00 pm, and will be for a term period beginning October 2021 and ending March 31, 2022 with possible extension.

Reporting to the Director, Language, Culture and History, the Language and Culture Coordinator is responsible for providing coordination and implementation of the language and culture of the Yellowknives Dene First Nation. The coordinator will also assist in ensuring the protection, archival and record of YKDFN's history.

The Coordinator will be responsible for supporting initiatives in the reclamation, revitalization, maintenance and strengthening of Wìilìdeh dialect and Tetsó't'iné Yatié language, culture, and history through community driven activities and research, with a keen focus on communicating the history of the Yellowknives Dene to its citizens and the general public. This role requires a strong individual who will play a key role in supporting the team in advancing the strategic goals of the Yellowknives Dene First Nation.

The ideal candidate for this position will have completed post-secondary education in office administration, with a minimum of 2 years related work experience; or equivalent combination of education with a minimum of 4 years related work experience and/or training, will be considered, however equivalencies will be considered on a case-by-case basis.

A valid Class 5 driver's license and private vehicle is required, as this position will commute between the communities of Dettah, Ndilo and the city of Yellowknife for YKDFN work related duties.

A detailed job description for this position is available upon request.

To be considered, please submit a current resume and cover letter by **September 30, 2021**.

EMAIL OR DROP OFF YOUR RESUME TO:

Human Resources Division

Yellowknives Dene First Nation

Phone: (867) 873-4307

Email: HR@ykdene.com

We thank all who apply and advise that only those short listed will be contacted.