



YELLOWKNIVES DENE FIRST NATION

Dettah and Ndilo

P.O. Box 2514

Yellowknife, NT X1A 2P8

[www.ykdene.com](http://www.ykdene.com)

## EXTENDED EMPLOYMENT OPPORTUNITY

The Yellowknives Dene First Nation is committed to providing efficient programs and services for the people of Williideh. We are looking for an individual who takes pride in being organized, has excellent inter-personal skills, self-motivated, team oriented and a good communicator with a positive attitude to fill the following position:

### **Wildlife and Aquatics Project Coordinator**

Under the authority of the YKDFN Chief and Council Government and reporting to the Director of Environment, the Wildlife and Aquatics Project Coordinator will assist in coordinating YKDFN's participation in species at risk range and management planning, aquatics management, programming and planning, wildlife management, planning and monitoring programming, and associated services for the Environment Department and its relevant programs. Additionally, the Wildlife and Aquatics Project Coordinator will also be expected to provide administrative support in the areas of filing pertinent documents, updating the YKDFN's data management system, keeping up to date with the Wek'èezhìi Renewable Resources Board, and act as a resource person for other department employees.

The ideal candidate for this position will have completed post-secondary education in the field of Environmental Science, Conservation or Wildlife Management, or related disciplines, with a minimum of 2 years work experience; or equivalent combination of education with a minimum of 4 years related work experience and/or training, will be considered. YKDFN members with work experience related to duties and responsibilities who are willing to do training will be considered for this position. The candidate must be able to work with minimal supervision and interact with individuals of all levels in a friendly yet professional manner.

A valid Class 5 driver's license and private vehicle is required. The ability to speak a Dene language, knowledge and/or experience with cultural history and customs of the Williideh people and previous experience working with First Nations organizations are all definite assets.

***A detailed Job Description for this position is available upon request.***

**The Yellowknives Dene First Nation offers a competitive wage with excellent comprehensive group insurance coverage and benefits, along with a fun work environment with exceptional diverse cultural oriented people.**

**To be considered, your resume with cover letter must be submitted to Human Resources by closing date of **September 24, 2021**.**

**FAX, EMAIL OR DROP OFF YOUR RESUME TO:**

**Human Resources Division**

**Yellowknives Dene First Nation**

**Phone: (867) 873-4307**

**Fax: (867) 873-5969**

**Email: [HR@ykdene.com](mailto:HR@ykdene.com)**

**We thank all who apply and advise that only those short listed will be contacted. Priority consideration may be given to the Yellowknives Dene First Nation citizens.**